

Sample Transfer Instructions Letter for Stock

For electronic transfer of uncertificated stock.

Date _____

Your Broker Representative Name _____

Brokerage Firm Name _____

Address _____

City, State, Zip Code _____

Telephone #: _____ Fax #: _____

Re: Transfer request

Name of Stock _____

Owner/Account Registration _____

Account #: _____

Dear _____ (Your Broker):

Please accept this letter as authorization to transfer from the shareholdings recorded under account number _____ to the National Hospice Foundation (NHF), via NHF's brokerage account at McLaughlin Ryder Investments, a gift of _____ shares of the stock of _____ (ticker symbol _____). **Please do not sell or redeem these units**, as doing so may result in negative tax consequences.

Before transferring, please first contact Shawn McLaughlin at McLaughlin Ryder Investments at (703) 684-9222 so that the gift can be expeditiously handled and properly acknowledged for tax purposes.

NHF's account information for DTC transfer and Tax ID number are:

Shawn P. McLaughlin
McLaughlin Ryder Investments
1421 Prince St., Suite 400
Alexandria, VA 22314
Phone: (866) 684-9222 Toll-free or (703) 684-9222

National Hospice Foundation
DTC#0443
Pershing
Account #: 408-142867
NHF Tax ID #: 54-1586967

Sincerely,

(Signature Guarantee, if required)

cc. Maureen Lilly
National Hospice Foundation
1731 King Street, Suite 200
Alexandria, VA 22314
Phone: 877- 470-6472 Toll-free or 703-516-4928
Fax: 703-837-1233