Scoring Scale
Score, as indicated, using this 5 – 0 scale:
5 = Exceptional: Exceeds all criteria, strongly recommended
4 = Good: Meets criteria, recommended
3 = Average: Meets some criteria but needs improvement, reconsider after consultation/changes by author
2 = Poor: Does not meet enough criteria, not recommended
1 = Unacceptable: Misses all marks, not recommended
0 = Unable to review; missing required information

1. Relevance/Interest
Is the proposal timely and relevant to management and leadership in hospice and palliative care? Is the topic related to the conference goals and relevant professional practice gaps; What is the likelihood of significant interest and appeal for this session?

2. Impactful
Does the proposal share practical information: tools, tips, practices, etc., that attendees will be able to implement and utilize following the presentation?

3. Innovation
Will the proposal share unique or innovative strategies to address a common challenge for the conference audience?

4. Faculty
Does the faculty have the appropriate and relevant experience? Is the reference information relevant?

5. Program Design
Is the presentation outline well organized, with an accurate (i.e. proficient or expert) presentation level? Are the learning outcomes measurable and achievable?

6. Please identify the presentation level of the proposal.

7. Would you attend this session?
   - No
   - Yes (Please explain below)
8. Your Overall Recommendation?

9. Comments (for NHPCO staff and faculty)

10. Is the proposal more appropriate for another NHPCO educational program? If yes, please explain below. Explanation
   
   □ No
   
   □ Yes (Please explain below)

   Explanation

11. Did you perceive any commercial/promotional bias of any product(s) or service(s) in this proposal? If yes, please explain below.
   
   □ No
   
   □ Yes (Please explain below)

   Explanation