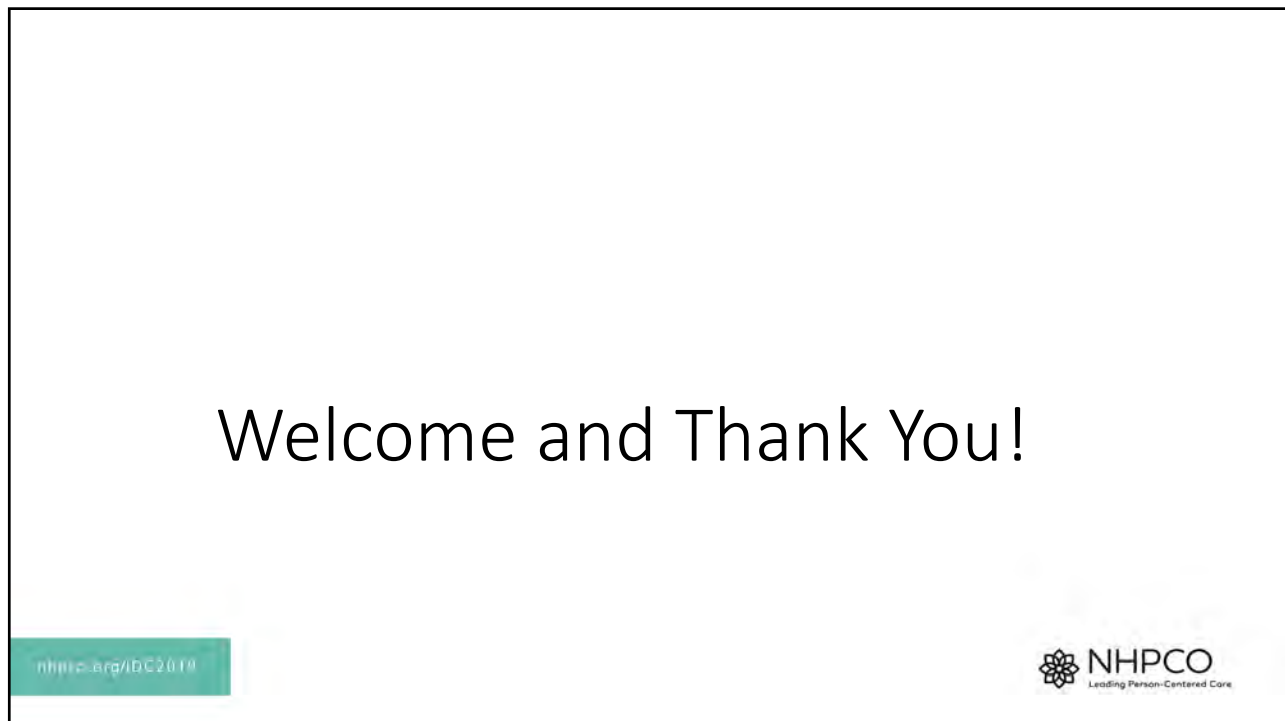


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## Conference Details

November 2-3, 2019: Preconference

November 4-6, 2019: Main Conference

Gaylord Palms Resort &  
Convention Center | Orlando



[nhpc.org/IBC2019](http://nhpc.org/IBC2019)



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## Conference Audience

Professionals in the hospice and palliative care field and related stakeholders in the following disciplines and roles:

- Advanced Nurse Practitioner
- Bereavement
- Nurse
- Palliative Care
- Pediatrics
- Physician
- Quality
- Regulatory and Compliance
- Social Work
- Spiritual Care

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## Member Feedback – Successful Sessions...

- Focus on: Results, Outcomes and Implementation Steps
- Spend most of the time getting to the **what** and the **how** versus the **why**
- Limit background information and jump right into the heart of the content
- Manage time wisely and build in time for questions
- Are more discussion based versus lecture
- Do not read directly from your slides

[nhpc.org/IBC2019](http://nhpc.org/IBC2019)



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## Resources – [Faculty Website](#)

- Deadlines, links to PowerPoint template, FAQs, helpful tips
- Upload: Your photo and mobile phone number

[nhpc.org/IBC2019](http://nhpc.org/IBC2019)



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## A few logistics to keep in mind....

- Review and confirm your session date and time
- Build in Q&A time and interactive elements into your session
- Session format:
  - Your session room will be set with a laptop, screen, LCD projector and a variety of microphones
  - NHPCO Education staff will greet you and be available for assistance
  - Our technology team will also greet you and be available for assistance
  - NHPCO will provide you with opening and closing comments (in your session room)
  - Ask a co-presenter or audience member to be your time keeper (time remaining signs will be in your session room)

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## PowerPoint Best Practices

- Conference PowerPoint template available on the Faculty Website.
- We recommend you use the conference PowerPoint template, if you use any other template make sure it has an aspect ratio of 16:9 so it will display correctly on our screens.
- PowerPoints are due **Friday October 11, 2019**.
- Participants will have access to a PDF of your slides and any additional handouts you've provided

[nhpc.org/IBC2019](http://nhpc.org/IBC2019)



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## PowerPoint Best Practices

- Remember session rooms are large (seating 75 – 100 people)
- Your presentation needs to be seen by those in the back of the room
- Make sure your presentation is easy on the eyes
- Keep text to a minimum
- Embed any music or video clips in your slides
- Let us know if you have any plans to play a video or access the internet during your presentation, email [wallen@nhpco.org](mailto:wallen@nhpco.org).

## PowerPoint Best Practices

- Proofread and spell-check your presentation
- Use the PowerPoint Master Slide template for consistency
- If you choose to include copyrighted materials in PowerPoint slides/handouts, you must provide NHPCO with written proof that you have received permission from the publisher, author or artist. NHPCO is not responsible for copyright violations.

# Thank You!

Contact us at [wallen@nhpco.org](mailto:wallen@nhpco.org) if we may be of assistance.

[nhpco.org/IBC2019](http://nhpco.org/IBC2019)

