

MANAGER DEVELOPMENT PROGRAM

Level I Completion Record



Use this form to track and monitor the progress as you complete the seven required Level I modules. **Please print clearly** and fill out the record completely. This information will be used by NHPCO to process your Hospice Manager Development Program Level I completion certificate. Upon verification of successful completion of the modules, the certificate will be emailed to you. Include all Certificates of Completion or credit for the modules attended. *(Please allow 2-4 weeks to receive the emailed certificate.)*

Name _____

Title _____

Organization Name _____

Organization Address _____

City _____ State _____ Zip _____

Work Phone _____ E-mail _____

Format: Live or Online <i>(Name of conference)</i>	Level I Foundational Modules <i>(All are required)</i> *Included in MDP Foundational Course	Completion Date
	*Values-Based Hospice Leadership	
	* Regulations and Standards for Hospice Managers	
	*Situational Leadership and LEAD Self	
	*Critical Thinking and Decision Making	
	*Interviewing, Feedback, Coaching and Evaluation Skills	
	Managing with an Eye to Finances <i>(EOL course available 24/7)</i>	
	Ethics for Hospice Managers <i>(4 week course)</i>	

Return to:
 NHPCO Education Department
 1731 King Street
 Alexandria, VA 22314
 Fax: 703-837-1233 or scan and email to education@nhpco.org